

15.11.2017

Dear Parents,

This is with reference to the NACH (National Automated Clearing House) facility to be provided by the school for school fees collection.

The NACH facility will commence from the session 2018-19(i.e.from April 2018 onwards).

Please find attached the mandate NACH form of Kotak Mahindra Bank and the STEPS for filing up the form

All parents are requested to duly fill in the form and submit it to the respective class teachers on or before 27th November'2017.

For any further query, please feel free to call us at 033-40072444/8336815657.



John Andrew Bagul

Principal

South City International School

STEPS for filling the mandate form :

UMRN : to be filled in by the bank

Date:

Sponsor Bank code - KKBK0RTGSMI (mentioned in the form)

Utility code - NACH00000000006819 (for South City)

I/We hereby authorize : SOUTH CITY INTERNATIONAL SCHOOL

Account details of Users . Select account type – SB/CC/SB_NRE/SB_NRO/ Others

Bank A/c Number :

With Bank : Bank Name

IFSC Code :

Or MICR Code:

An amount of Rupees : in words

Rupees : 50,000/- (Maximum limit of Quarterly deduction)

Frequency : Please select Monthly option

Note : Monthly option should be selected. But fees will be deducted only on Quarterly basis as per the norms of the school. Monthly option becomes operative only for default cases where the amount gets bounced, so that the respective student's fees can be settled in the subsequent month.

Debit Type : Please select Maximum Amount option

Note : Maximum Amount option should be selected. But fees will be deducted only as per the structure provided on yearly basis.

Reference 1 : Scholar Id number *

Reference 2 : Student Name *

Phone no.:

Email Id:

Period : Please select Until cancelled (for avoiding re-registration during the entire tenure of your child in the school)

Account Name (As in Bank)

Signature as per MOP (Mode of Operation of Bank)



UMRN

Date

Tick (✓)

Sponsor Bank Code

KKBKORTGSMI

Utility Code

CREATE

MODIFY

CANCEL

I/We hereby authorize

to debit (tick✓)

SB/CA/CC/SB-NRE / SB-NRO /Other

Bank a/c number

with Bank

IFSC

or MICR

an amount of Rupees

₹

FREQUENCY Mthly Qtly H-Yrly Yrly As & when presentedDEBIT TYPE Fixed Amount Maximum Amount

Reference 1

Phone No.

Reference 2

Email ID

I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank.

PERIOD

From

To

Or

 Until Cancelled

1.

2.

3.

- * This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorizing the User entity / corporate to debit my account, based on the instructions as agreed and signed by me.
- * I have understood that I am authorized to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to the User entity/corporate or the bank where I have authorized the debit.